Dear Parents and Carers,

In order for us to get back to you as quickly as possible, we ask that you use the contacts below so that your questions are directed to the correct person. I hope this makes it all more transparent.

Key Nursery contacts

Finance:
karen.millen@genesistrust.net
Karen is available: 9.00- 3.00
Please email your query and Karen will get in contact asap.

Admissions/ Ad Hoc Days:
ST SAVIOUR'S
Nursery manager for **St. Saviour's**: dawn.hodge@llng.org

ST.MARY'S
Nursery manager for **St. Mary's**: bhammouda@llng.co.uk

Please ring the nursery if the matter is urgent as we don't always check emails throughout the day – we are busy having fun with the little ones ☺

We kindly as you avoid calling during nap time which is: 12.30 – 2.30

I hope this helps us to streamline nursery response time.